

*DELRAY BEACH*  
*POLICE*  
*BENEVOLENT*  
*ASSOCIATION*  
*INC.*



**BY-LAWS**  
**REVISED 2014**

Previous Revision 2012

**DELRAY BEACH POLICE BENEVOLENT  
ASSOCIATION, INC.**

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Any member found guilty of violating by-laws or policy of this Association shall be subject to immediate membership revocation and shall not be eligible for any dues refund.

# **DELRAY BEACH POLICE BENEVOLENT ASSOCIATION, INC.**

## **ARTICLE 1: ORGANIZATION**

- A. The name of the organization shall be "Delray Beach Police Benevolent Association, Inc.
- B. The purpose of the Association shall be the building and operation of range facilities and the promotion of benevolent and social activities directed towards the Delray Beach Police Department and the members of the Association.

### **C. MEMBERSHIP:**

- 1. Active: Persons elected to Active membership shall be eligible to hold office (provided they have been a member in good standing for a period of two (2) years), vote on all activities and shall be dues paying. Active members must attend a minimum of five (5) meetings in six (6) month period and take part in club activities. Failure to attend the required minimum number of meetings, except for valid reasons, as approved by the Board, may result in membership revocation by a majority vote at any regular meeting of the Association. Such revocation shall not be eligible for a dues refund.
- 2. Associate: Persons elected to Associate membership shall only be eligible to use the range facilities provided they adhere to all range rules and regulations. Associate members shall not be eligible to vote or hold office in the Association but shall be dues paying.
- 3. Social: Persons elected to Social membership shall not be eligible to vote or hold office, but shall be dues paying. They shall not have access to club facilities but may take part in social activities of the Association.
- 4. Honorary Lifetime: Any worthy person may be elected to Honorary Lifetime membership with all club privileges, but shall not be dues paying. He/she shall be eligible to vote on all questions brought before the Association. He/she shall

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be eligible to hold office provided he maintains Active member requirements. The election of an Honorary Lifetime member shall be by secret ballot at any regular meeting and approved by a TWO-THIRDS vote of the membership present.

5. Minimum Age: The minimum age for membership is 18 years.

6. Member has been defined as being the member, their spouse, and any children under the age of 18, living at home, (and any grandchildren, under the age of 18, whether living with the member or not). If children (including grandchildren) are present, they must be under the direct supervision of the parent or grandparent member, who has met the application requirements for membership, and who must not be shooting.

D. Applications for membership shall be made in writing, accompanied by the appropriate remittance, and sponsored by an Active member in good standing.

E. Officers of the Association shall be:

President

Vice-President

Chairman of the Board (Immediate Past President)

Secretary

Treasurer

Board of Directors

(Consisting of the above listed Officers and five Active members elected by the membership.)

F. Membership Cap

Membership shall be capped at 250 Active Members. Newly sponsored members may join as Associate Members and shall

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be placed on a pending list for Active Member status on a 'first-come' basis to be maintained by the Secretary. All current Associate Members will have right of first refusal to be considered for an Active Member slot when less than 250 Active Members are on the rolls.

## **ARTICLE II: DUTIES OF OFFICERS**

### **A. President**

The President shall be the chief Executive Officer of the Association; he/she shall preside at all meetings and enforce all laws and usages of the Association, decide all questions of order, sit as judge and declare the results of all elections and appoint all committees. He/she shall call special meetings whenever in his judgment it is necessary for the best interest of the Association, when requested to do so by the Board of Directors or when requested by three (3) Active members in good standing. He/she shall vote only when balloting for a candidate at the election of officers or when members are equally divided on other questions. He/she shall countersign all checks written by the Association.

### **B. Vice-President**

The Vice-President shall aid and assist the President in conducting the meeting and in the absence of the President, he/she shall preside, and while presiding shall have the full powers of President. Should the office of the President become vacant during the elective term the Vice-President will assume the office of the President with full power of said office for the unexpired term.

### **C. Secretary**

It shall be the duty of the Secretary to keep a full and complete record of all minutes of the Association. He/she shall have all current records and books available at all meetings for reference.

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He/she shall notify the President in advance of all elections to be held.

**D. Treasurer**

It shall be the duty of the Treasurer to receive all monies and to countersign all checks for payment of duly authorized bills. He/she shall keep all financial records and books up to date and available at meetings.

**E. Board of Directors**

The Board of Directors shall be composed of the President, Vice-President, Secretary, Treasurer, Immediate Past President, five elected Directors. They shall be the custodians of all properties and records of the Association. It shall be the duty to investigate and decide all claims concerning the Association.

**ARTICLE III: ELECTIONS AND MEETINGS**

- A. Nominating Committee shall be appointed in August of each year to submit a slate of officers at the September meeting. Nominations will be accepted from the floor and shall be called three (3) times before nominations may be closed.
- B. Officers shall be elected at the October meeting and shall be installed in November of each year.
- C. Vacancies (other than President) occasioned by resignation, death, or removal from office shall be filled by special election held at the next regular meeting.
- D. Six (6) Active members in good standing shall constitute a quorum.
- E. The regular meeting of the Association shall be held on the first Thursday of each month.

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## **ARTICLE IV: DUES AND FEES**

- A. Initiation fee for Active members shall be \$100.00.
- B. Registration fee for Associate and Social members shall be \$100.00.
- C. Annual dues for Active member \$80.00 and Social member \$45.00 payable on or before the first day of October of each year.
- D. Annual dues for Associate member shall be \$175.00 payable on or before the first day of October each year.
- E. Membership in the Association will terminate if dues become sixty (60) days in arrears.
- F. Member has been defined as being the member, their spouse, and any children under the age of 18, living at home, (and any grandchildren, under the age of 18, whether living with the member or not). If children (including grandchildren) are present, they must be under the direct supervision of the parent or grandparent member, who has met the application requirements for membership, and who must not be shooting.

## **TRAINING DOCUMENTAION REQUIRED FOR MEMBERSHIP**

Any one of the following are examples of the documents which will be accepted to satisfy the training requirement:

- A police officer either active or retired.
- A notarized statement or document from a club, organization, school training facility or certified instructor showing that the individual has completed a course or is an experienced competitor.

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- A photocopy of your military honorable discharge document or a photocopy of your DD-214.
- A photocopy of a certificate bearing the name of the organization, school or facility who sponsored the course or class and which includes the instructor's name and category of certification (NRA, State, etc.) The instructor's name and certification must be clearly legible.
- A photocopy of your NRA competitor's classification card or similar documentation.
- A photocopy of a firearms instructor certification card or certificate.
- A photocopy of any NRA firearms training certificate.
- A photocopy of a certificate or card showing completion of a hunter education or safety course approved by the Florida Fish and Wildlife Conservation Commission or similar agency of another state.
- A photocopy of a permit or license to carry concealed weapon or firearm issued in Florida.

Photocopies of documentation **MUST** clearly show the individuals name and all signatures, etc. Dark or light copies which do not clearly show pertinent information cannot be accepted. **DO NOT SEND ORIGINALS – THEY CANNOT BE RETURNED.**

## **ARTICLE V: BENEVOLENT**

- A. In case of an emergency an Active member may borrow from the Association Emergency Fund an amount not to exceed \$500.00 on a promissory note, with the approval of any five (5) members of the Board of Directors. All loans are repayable monthly without interest and shall commence one month from date of loan. Minimum payments shall be \$10.00 per month for each \$100.00 of the loan.

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- B. No additional loan shall be made to anyone indebted to the Association on a previous loan showing an outstanding balance of one-third or more of said loan.
- C. Any Active member in good standing shall be eligible to receive non-repayable funds to help defray expenses incurred in police service related incidents. Such expenditure of funds must be recommended by the Board of Directors and approved by a majority vote of the membership present at a regular or special Association meeting.

**ARTICLE VI: GENERAL**

- A. An Auxiliary organization known as the Police Benevolent Auxiliary is authorized, but this Association shall not be responsible for their actions or debts incurred.
- B. No member shall solicit any monies or merchandise for the Association unless so authorized by the Board of Directors.
- C. No member shall be entitled to compensation unless duly authorized.
- D. No member of the Association shall have any proprietary rights in the assets of the Association and upon ceasing to be a member, any interest in the assets of the Association of such member shall cease.
- E. Any member may be expelled for conduct contrary to the aims and objectives of this Association by a three-fourths majority vote of the membership, after due written notice. Members so accused shall have right to defend themselves.
- F. Safety rules and regulations of the range as set forth by the Range Committee shall be strictly adhered to.

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- G. These by-laws may be amended by two-thirds vote of the Active membership present at a regular meeting, following due written notice to all Active members.
- H. Any member found guilty of violating the by-laws or policy of this Association shall be subject to immediate membership revocation and shall not be eligible for any dues refund.

**ARTICLE VII:**

- A. Roberts Rules of Order shall be the guide of this Association when it does not conflict with any established law or rule of this Association.

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